

INSPECTION REPORT

ITEM TO BE CHECKED IN THE PROCESS OF GROUP INSPECTION

(Presented by members of the inspection team)

Inspector information

Name of inspector:.....

Inspector is:

- ☐ Organic Farmer
- ☐ Certified Organic Conversion Farmer
- ☐ Certified Organic Farmer
- ☐ Agricultural extension
- ☐ Sustainable Agriculture Instructor
- ☐ Customers
- ☐ Other:

Farmer information

- Full name:.....

- Address:.....

- Phone number: Email:

- Registration number:

- Group name:.....

- Group registration number:.....

- Intergroup name:

- Type of check

☐ New

☐ Conversion

☐ Renew

- Inspection date:.....

- Land use rights:

☐ Own

☐ Rent

☐ Share

INSTRUCTION

Inspector should:	Farmer should:
<ul style="list-style-type: none"> • Use an inspection report during the inspection and questioning process to determine if farmers are complying with organic standards? • Check the list of input materials • Check the implementation according to the field management plan (garden design diagram, sustainability goals) • Share insights and suggestions to help farmers set sustainability goals • Provide feedback and suggestions • Complete Inspection Report Summary and Inspector contact information • Return the inspection report, the summary inspection report to the intergroup. 	<p><i>Before checking:</i></p> <ul style="list-style-type: none"> • Complete list of input materials • Completing the field management plan • Complete the harvest book, sales book <p><i>During checking:</i></p> <ul style="list-style-type: none"> • Join with the inspector to answer questions and share openly • Edit and supplement the field management plan <p><i>After checking:</i></p> <ul style="list-style-type: none"> • Copy, save the summary inspection report • Follow the field management plan and proposed changes by the inspection team.

A. CHECK TABLE

1. Details

1.1. Do farmers have a summary of PGS organic standards?

☐Yes

☐No

1.2. Where do farmers know about organic farming?

.....

1.3. The main reasons why farmers want to grow organic:

.....

2. Land management

2.1. List all production areas (both organic and conventional/standard)

Lot No.	Area	Type of crops currently grown	Production status (Organic production, organic conversion, conventional production)	Last date of use of non-organic inputs	Certification status

2.2. Describe how the farmers do work the soil?

.....

.....

.....

.....

2.3. What do farmers do to reduce soil erosion and compaction situation?

.....

.....

.....

.....

.....

2.4. Do farmers plant cover crops?

☐Yes ☐No

Name the types of cover crops, when were they planted?

.....

.....

.....

.....

3. Water

3.1. Are the plants watered or provided with regular water?

☐Yes ☐No

3.2. Farmers use irrigation water from:

- | | |
|--|--|
| <input type="checkbox"/> Gorge, rivers, streams | <input type="checkbox"/> Ponds/reservoirs of water |
| <input type="checkbox"/> Drilled/excavated wells | <input type="checkbox"/> Irrigation canals and ditches |

3.3. Is the water source controlled by farmer?

☐Yes ☐No

If yes, detail how to control:

.....

.....

.....

.....

3.4. Is the water at risk of contamination?

☐Yes ☐No

If yes, please state the reason:

.....

.....

.....
.....
.....
3.5. Do farmers use irrigation systems?

☐ Yes ☐ No

If yes, name the irrigation systems used:

.....
.....
.....

3.6. Do farmers implement methods to preserve/conservate water resources?

☐ Yes ☐ No

If yes, name the methods being implemented:

.....
.....
.....

4. Soil fertility

Dig soil in different plots

4.1. Is the soil healthy?

☐ Yes ☐ No

Detailed description (color, smell, porosity):

.....
.....
.....
.....
.....
.....
.....

4.2. Are there worms, insects or their markings (worm droppings)?

☐ Yes ☐ No

4.3. Do farmers use fresh manure?

☐ Yes ☐ No

4.4. Do farmers use compost?

☐Yes

☐No

(1) If yes, the source of raw materials used by farmers is:

☐Only manure (2)

☐Only dead plants

☐With manure and dead plants (2)

(2) If manure is present, has the manure completely rotted?

☐Yes

☐No

Signs of rotting manure:

.....

.....

4.5. Do farmers use other inputs to nourish the soil?

☐Yes

☐No

If yes, make sure the ingredients are on the list of products allowed for use in organic farming

4.6. For the vegetable garden, is there a rotation cropping?

☐Yes

☐No

Principle Description:

.....

.....

.....

4.7. Do farmers practice intercropping?

☐ Yes

☐No

4.8. Do farmers grow legumes or green manure crops?

☐Yes

☐No

5. Biodiversity

5.1. Has natural biodiversity in place of production?

☐Yes

☐No

5.2. There are large trees planted in the production area?

☐Yes

☐No

5.3. Farmers actively diversify the production environment and surrounding areas by:

☐ Diversity in planting areas

☐ Diverse in abandoned areas

☐ Create an environment for birds and predators to live

☐ Provide habitat for beneficial insects and pollinators to thrive

Other.....

5.4. Through observation and Question& Answer with farmers, list the ways in which farmers encourage biodiversity on the farm:

.....
.....
.....
.....

5.5. Classification of the level of development of biodiversity

Please tick the box that you consider the most appropriate level of biodiversity for this production area.

1	2	3	4	5	6	7	8	9	10
---	---	---	---	---	---	---	---	---	----

Just started in some areas -----→Already well established

6. Seeds and seedlings.

6.1. Do farmers use organic seeds/seedlings, native/local varieties when available?

☐Yes

☐No

6.2. Do farmers use chemically treated seeds/seedlings?

☐Yes ☐No

If yes, list all crops that used chemically treated seeds/seedlings:

.....
.....
.....

6.3. Are farmers sure the seeds used are not modified genetic?

☐Yes ☐No

6.4. Are short-term seedlings grown by organic methods?

☐Yes ☐No

7. Weed Management

7.1. List the main weed problems on the farm:

.....
.....
.....
.....
.....

7.2. Methods used to control weeds

- ☐Crop rotation ☐Intercropping ☐Rushing cabinet
☐Manual weeding ☐Canvas cabinet
☐Planting cover crops
☐Other (describe below)

.....

7.3. Do farmers use inputs for weed control?

☐Yes ☐No

If yes, make sure the ingredients are on the list of products allowed for use in organic farming

8. Insects

8.1. List the main insect/pest problems on the farm:

.....
.....
.....
.....

8.2. List the methods farmers use to control insects:

.....
.....
.....
.....

8.3. Do farmers use inputs for insect control?

☐Yes

☐No

If yes, make sure the ingredients are on the list of products allowed for use in organic farming

9. Diseases and fungi

9.1. List the main disease and fungal problems on the farm:

.....
.....
.....

9.2. List the methods farmers use to control disease and fungal diseases:

.....
.....
.....

9.3. Do farmers use inputs to control diseases and fungi?

☐Yes

☐No

If yes, make sure the ingredients are on the list of products allowed for use in organic farming

10. Buffer zone

10.1. Evaluate the effective isolation of the buffer zone against the risk of contamination from neighboring chemical farms.

☐ Effective ☐ Moderate ☐ Not Effective

Detailed description:

.....
.....

10.2. If buffer zone crops are harvested, do farmers store and sell certified organic conversion products and certified organic products separately?

☐ Yes ☐ No

11. Livestock

11.1. List the species/class and the number of each species/class:

.....
.....
.....
.....
.....
.....

11.2. Do farmers use food resources from outside?

☐ Yes ☐ No

Ratio of external feed to total feed:%

11.3. Do farmers use medicine to treat diseases from outside?

If yes, make sure these ingredients are on the list of products allowed for use in organic production

11.4. Does animal husbandry/breeding cause soil, water and air pollution?

☐Yes ☐No

12. Machinery and packaging

12.1. Are tools and machines cleaned before being used for organic gardens?

☐Yes ☐No

12.2. Is there a separate sprayer for organic farming?

☐Yes ☐No

12.3. Do bags and containers comply with organic standards?

☐Yes ☐ No

13. Record keeping

13.1. Are production input records up to date?

☐Yes ☐No

13.2. Are all inputs records and seen on the farm when inspected comply with organic standards?

☐ Yes ☐No

13.3. Do farmers record their harvest in the harvest book? (Date of collection and quantity of collection)

☐ Yes ☐No

13.4. Do farmers keep records of sales?

☐Yes ☐No

INSPECTION REPORT
(The inspection team keeps)

Farmer:Registration number:

Group:Registration number:.....

Inspectors.....

Date of inspection: How long does the inspection take:.....

The task of the inspection team is to determine if any activities performed by farmers on their farms are in comply with organic standards. The inspection team said:

1. The inspection team raised issues related to organic standards that farmers had to correct

Activity to be corrected	Time to be completed

2.Report:.....
.....

INSPECTION REPORT
(Copy of report for farmers to keep)

Farmer:Registration number:

Inspectors.....

Date of inspection: How long does the inspection take:.....

1. The inspection team raised issues related to organic standards that farmers had to correct

Activity to be corrected	Time to be completed

2. Report:.....
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